

Appendix 3

Appendix 2 - Risk Register

Title	Risk description	Opp/ threat	Cause	Consequence	Date Raised	Owner	Gross		Current		Residual		Comments	Controls				
							I	P	I	P	I	P		Control description	Due date	Status	Progress %	Action Owner
Project delay: non-approval by Council	The Proposed Submission document does not receive approval from Council to proceed to consultation	Threat	Lack of agreement at Council	Consultation and subsequent stages to adoption likely to be delayed, delaying implementation of the Plan's strategy	03.09.18	Head of Planning	3	2	3	1	3	1	Meet with lead and ward members to discuss the likely content of the policies in advance of the Council meeting to identify any issues.	Reduce				Head of Planning
External delays: delays to process	The timetable for the Local Plan production is very tight- any delay may have knock-on consequences	Threat	Delays could result from lack of access to evidence, delay to input from outside bodies	If delay cannot be absorbed, may need to review the timetable moving forward	03.05.17	Head of Planning	3	3	3	2	3	2	Reduce risk by making all parties aware of timetable and key dates well in advance and monitor progress	Reduce				Head of Planning
Opposition and Plan being found unsound by the Inspector	If the Plan is found unsound by the Inspector, significant changes would need to be made and the Plan re-submitted, considerably delaying adoption and delivery of development.	Threat	Either the legal process not being fully followed or the Plan failing against one of the tests of soundness	The Plan production process would need to be restarted which would be costly and delay implementation of the Plan's strategy	03.09.18	Head of Planning	4	2	4	2	4	2	Follow procedures as with plans found sound previously. Seek legal advice where necessary. Look to apply best practice principles and other advice on soundness issues. Only submit when confident that procedures and tests have been met.	Reduce				Head of Planning

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